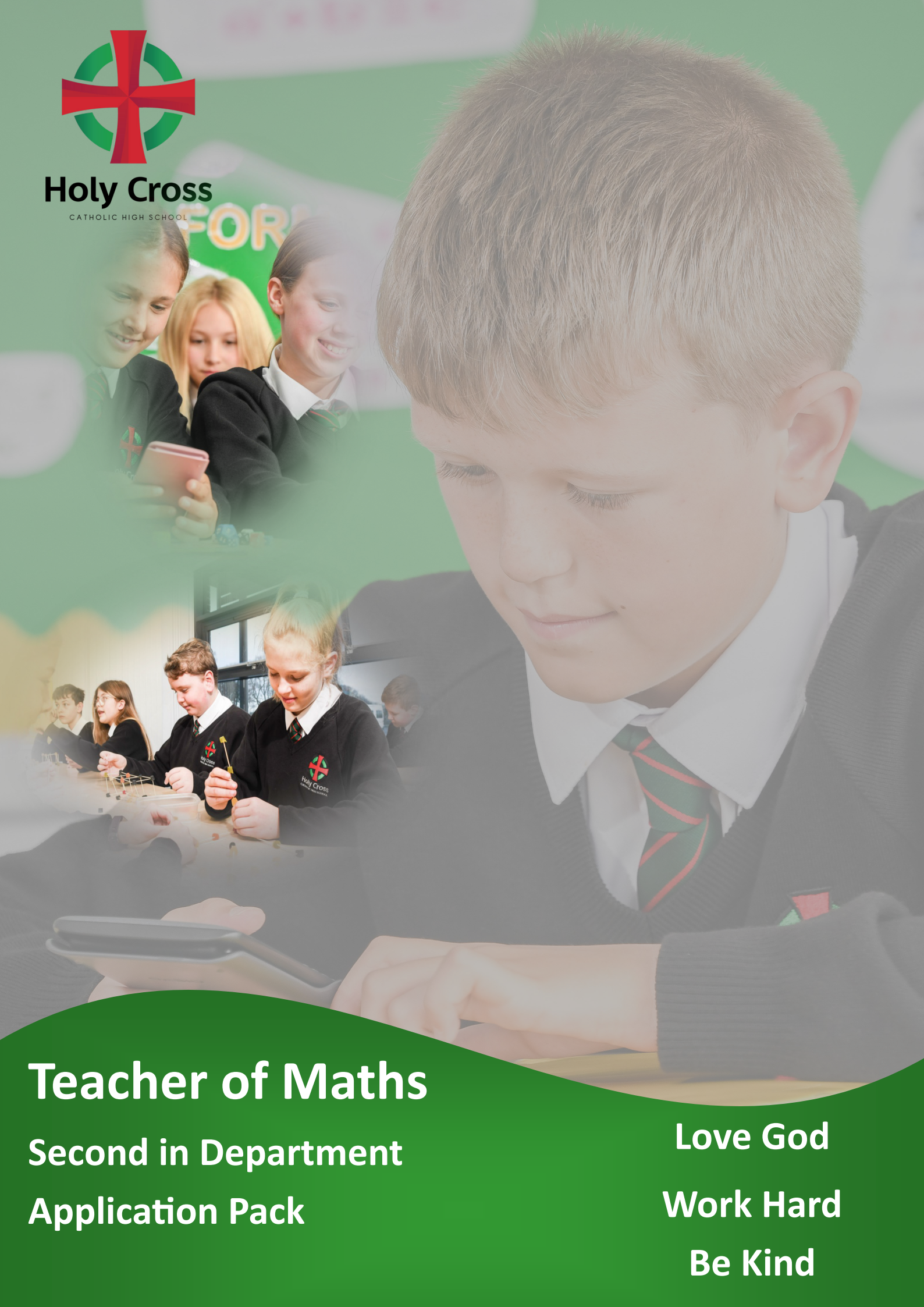




**Holy Cross**

CATHOLIC HIGH SCHOOL



**Teacher of Maths**

**Second in Department**

**Application Pack**

**Love God**

**Work Hard**

**Be Kind**

**We are seeking to recruit an exceptional candidate to play an active part in this successful department. The candidate should be committed to increasing academic standards through modern and innovative teaching, developing positive working relationships and involving themselves in extra-curricular activities, which encourage a passion for Maths.**

Holy Cross is a Catholic High School established by the Catholic Community of the Chorley Deanery under the trusteeship of the Liverpool Archdiocese. We work in partnership with parishes and parents to provide the best possible education for our young people between the ages of 11 and 16, building on the foundations laid in Primary School and preparing for their future development at the Catholic Sixth Form College or other post-sixteen establishments, or in the world of employment and training.

Our teachers are supported to uphold the very highest standards of behaviour through centralised systems, and to teach exceptional lessons through shared planning.

#### **The role:**

The successful candidate will have the opportunity to grow with the school. They will be supported in their development and preparation for future roles. We will develop every staff member who joins our team, providing one-to-one support, coaching and mentoring and access to extensive network training.

#### **As a school, we offer:**

- A supportive leadership structure
- A warm community in which your career will flourish
- Robust effective behaviour system
- Thorough, supportive induction process
- Bespoke CPD
- Protected PPA
- Access to high-quality, regular professional development
- Opportunities to collaborate with colleagues across the Archdiocese and the local authority
- Continual review of working practices and staff workload

**Contract:** Full-time hours, permanent contract

**Start date:** September 2024

**Salary:** MPR/UPR + TLR 2.1

**Closing date:** 12 noon, Friday 19 April 2024

**Interview:** Monday 29 April 2024

#### **You will:**

- Have an unwavering determination to deliver excellence for pupils from all starting points
- Share and demonstrate our school's ethos and culture
- Be committed to our ethos of high expectations for every pupil in both academic achievement and personal development
- Be committed to continually improving classroom practice and raising attainment
- Manage behaviour effectively to create a positive, calm and purposeful climate for learning
- Have the drive, skills and resilient character required to help develop our school
- Combine subject matter expertise with a passion for teaching your subject
- Be reflective about the school and committed to securing its continued development
- Have an excellent attendance and punctuality record



#### **Child Protection Statement**

In this school, the welfare of the child is paramount. This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

All staff should understand their responsibility to safeguarding and promoting the welfare of children and young people. Staff are responsible for their own actions and behaviour and should avoid any conduct which would lead any reasonable person to question their motivation and intentions. Staff should work, and be seen to work, in an open and transparent way.

Attitudes towards promoting and safeguarding the welfare of our children and young people will be scrutinised during the selection process for the post that you have applied for. If you are appointed to this post, information in relation to safeguarding and protecting children and young people will be provided at induction. This practical guidance for safe working practice will provide information about which behaviours constitute safe practice and which behaviours should be avoided.

Please note that in line with Keeping Children Safe in Education 2023 an online search will be carried out as part of our due diligence on short-listed candidates.



# Information Pack

## Second in Department - Maths



We are delighted to be able to offer the opportunity for an ambitious, highly-motivated and enthusiastic Second in Maths to join our team. We are a very strong department where all eight members are Maths specialists who work well together to achieve high standards. Both whole school and within the department, there are lots of professional support opportunities available.

We follow the AQA exam syllabus with pupils achieving GCSE grades in 2023; 4+ 82%, 5+ 71%, and 7+ 21%. For the past two years, we have entered a group of Year 11 pupils for Level 2 Further Maths. We are very proud of the number of pupils that go on to study Maths in further education.

A well-resourced department, Maths is mainly taught in a suite of rooms within the new block, all of which contain a projector screen. Audio and visual equipment is available in all rooms and there are excellent resources used to support both teaching and learning such as an annual subscription to MathsPad, MathsWatch, MathsBox, and a regularly updated scheme of work. We also have a set of laptops for pupils to access software during lessons. In lessons, we have been focusing on the use of manipulatives in lessons.

Pupils are taught in sets according to their ability. Teachers normally take the same group in Years 10 and 11 in order to ensure continuity. There are many well-established departmental policies in place including assessments, data tracking, and homework. These are regularly reviewed and developed. Staff workload is always considered when changes are made whilst ensuring high standards of teaching and learning are maintained. We pride ourselves on our consistently high expectations of all pupils.

The Maths department runs several extra-curricular activities. We have weekly clubs including KS3 and KS4 Maths Doctor, and games clubs as well as after school revision sessions for Year 11 pupils. All members of staff play a major role in promoting excellence in all areas of Maths. High attaining learners are entered into the annual UKMT challenges. Pupils often take part in local competitions and attend various events. We hold an annual competition for Year 5 pupils from local feeder Primary Schools. To encourage pupils to work hard, we regularly send success postcards to pupils' parents and have a Celebrating Success display in the corridor.

The Maths department strive to achieve excellence and feel passionate about continuous professional development. Maths leaders endeavour to be on the cutting edge of mathematical pedagogy and offer numerous opportunities to enhance teaching and learning. All members of the department attend several internal and external courses each year. This year, we have two members of the department training as Mastery Advocates in collaboration with other local schools. We also have an up-to-date CPD library whereby several titles are readily available to staff.

**Mrs Z Coyle**  
**Head of Maths**

# Job Description

## Second in Department - Maths



### Responsible to:

- Headteacher, SLT link, Head of Maths

### Key Responsibilities

#### Teaching and Learning

- To work closely with the Head of Maths in leading teaching, learning and assessment across the department
- To have the skill and flexibility to deliver innovative outstanding lessons and coach others to do the same
- To ensure the appropriate progress of pupils in Maths by effective target setting, monitoring, intervention and evaluation of pupil data
- To provide on-going, specific and personalised feedback to pupils on a regular basis
- To contribute to the induction of newly experienced and newly qualified teachers into the department
- To collaborate with others in professional learning communities
- To observe outstanding peers in Holy Cross and beyond in order to improve own practice

#### Maths

- To assist the Head of Maths in the development and promotion of the vision of the department in line with the mission of the school
- To assist the Head of Department in the development of staff in the Maths department
- To contribute significantly to raising attainment and achievement in Maths through strategic planning and self-evaluation
- To collaborate with departmental staff in developing innovative and stimulating schemes of work and lesson plans
- To assist the Head of Maths in ensuring all pupils who receive the Pupil Premium are making expected or better than expected progress
- To assist the Head of Maths and departmental staff with the implementation of the school's behaviour management policy
- To enrich the Maths curriculum with outside visits, speakers and events

#### Learning and Collaborating

- To be a creative and deep thinker with regards to pedagogy
- To reflect constantly on what and how children learn
- To work with colleagues to address particular learning challenges
- To be immersed in the subject specialism and the literature around how children learn
- To be interested in cutting edge techniques and research
- To lead inspirational teaching and learning CPD in Maths
- To work as a driving force to further develop and enhance a collaborative team ethos

#### Professional Requirements

- To act as a form tutor ensuring sound pastoral care and guidance for pupils
- To carry out other reasonable tasks from time to time as directed by the Headteacher or Head of Department
- To contribute to the strategic direction of the school



# Person Specification

## Second in Department - Maths



To be able to share and support Holy Cross' mission and vision.

### Skills and Knowledge

- Ability to work effectively within a team environment, understanding teaching roles and responsibilities
- Excellent classroom practitioner; outstanding teaching skills and an ability to enthuse and engage pupils
- Ability to create, monitor and develop engaging schemes of learning for KS3 and KS4
- Understanding of current issues relating to the teaching of Maths
- Ability to form and maintain appropriate relationships and personal boundaries with staff, parents, children and young people
- Act as a role model to staff and pupils
- Excellent time management and personal organisational skills
- Excellent interpersonal and communication skills
- Excellent ICT skills; the ability to use new technology effectively to enhance learning opportunities for pupils in Maths
- An ability to improve their own practice through observations, evaluations and discussions with colleagues and wider Maths networks
- Knowledge of current curriculum developments in KS3 and KS4
- Demonstrate a resilience, motivation and commitment to raising standards of achievement of pupils of all aptitudes and abilities
- Ability to use pupil data to track achievement, intervene, target set and inform planning

### Experience and Qualifications

- Qualified Teacher Status (Essential)
- Honours Degree in Maths (or other related discipline) (Essential)
- Minimum two year's successful teaching of Maths with evidence of leadership skills
- Commitment to regular and on-going professional development and training to establish outstanding classroom practice

### Professional Values

- A growth mindset and an excitement about learning new things
- High expectations of all pupils; respect for their social, cultural, linguistic, religious and ethnic background and a commitment to raising their educational achievements
- A commitment to equal opportunities
- A willingness to promote the Catholic ethos of the school
- Demonstrate and promote the positive values, attitudes and behaviour they expect from the pupils with whom they work
- To engage in extra-curricular activities and seek to enlist outside practitioners and resources to enhance learning opportunities
- A good sense of humour and highly enthusiastic about working with young people

For more information about our school, please visit: [www.holycross.lancs.sch.uk](http://www.holycross.lancs.sch.uk)

For an informal discussion or to arrange a visit please contact:

Mrs Z Coyle, email: [z.coyle@holycross.lancs.sch.uk](mailto:z.coyle@holycross.lancs.sch.uk) or Tel: 01257 262093

Completed application forms to be returned to [vacancies@holycross.lancs.sch.uk](mailto:vacancies@holycross.lancs.sch.uk)

*This appointment is subject to the current conditions of employment of teachers contained in the School Teachers' Pay and Conditions Document, the required standards for Qualified Teacher Status, other current educational legislation and the school's articles of governance. Candidates should also refer to the most up to date Teacher Standards for the generic responsibilities of a main pay scale teacher. This job description may be amended at any time following discussion between the Headteacher and member of staff, and will be reviewed annually.*

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be subject to an Enhanced DBS disclosure.





# Holy Cross

CATHOLIC HIGH SCHOOL

TELEPHONE 01257 262093

ONLINE [www.holycross.lancs.sch.uk](http://www.holycross.lancs.sch.uk)

E-MAIL [vacancies@holycross.lancs.sch.uk](mailto:vacancies@holycross.lancs.sch.uk)

TWITTER [@holycrosscholr](https://twitter.com/holycrosscholr)



## How to find us

**Holy Cross Catholic High School,  
Myles Standish Way, Chorley, PR7 3LS**

Conveniently situated with good transport links via the M61, M6 and A6 to Wigan, Preston, Bolton, Manchester, Richard, and mainline train station.