



213 Eaves Lane, Chorley, PR6 0AG

Tel: (01257) 271592

Email: [jo@jadaonline.co.uk](mailto:jo@jadaonline.co.uk)

JADA (but not as you know it) will re-open on Tuesday 16<sup>th</sup> June!

'Business as usual' is unlikely to be the case for a while, at least for this Summer, so we have put in place some (very) different systems to ensure we adhere to social distancing rules and to care for ours and our customers health. Please read them thoroughly, there is a lot of information! We are genuinely sorry to have to put these in place and would very much appreciate if you could bear with us during what is likely to be an incredibly challenging Summer.

Please check [www.jadauniforms.co.uk](http://www.jadauniforms.co.uk) regularly for up to date information. Any and all changes will be posted there.

- **We will not be open 'as usual'...**

**Mondays, Tuesdays and Thursdays (10am to 4.30pm and 10am to 6.30pm) and Saturdays from mid July**, the shop will be open *by appointment only* to *New Starters only* (Reception and Year 7). You can book a first fitting appointment for the shop (or a video fitting appointment, up to 25<sup>th</sup> June) online at [www.jada.simplybook.it](http://www.jada.simplybook.it)

**Appointments** will be 20 minutes. Please help us by keeping to your scheduled time as much as possible.

Please keep appointments to *strictly one adult* and, where possible, one child to help with social distancing.

You will be invited for a final fitting appointment in July or August. Please do not book a final fitting appointment until you have received a text from us inviting you to do so. Your order will not be ready!

**Fridays (10am to 5pm) from 19<sup>th</sup> June and Saturday afternoons from mid July** will be for 'walk-ins'. Please be prepared for long queues! There will be a maximum of two families in the shop at any one time. If you would like to try things on please go directly to the shop (please wait to be called in). If you know what you need and don't need a fitting, please go directly to the back gate (it will be signposted).

**PLEASE ORDER ONLINE WHERE POSSIBLE (except for New Starters)**. When ordering online PLEASE WAIT for a text to say your order is ready for collection. Our collection point will be at the back door/gate. Collections are **Monday, Tuesday and Thursday 5-6pm**. If you could also pay online that would help us enormously, but don't worry if not, we will have card facilities available. Alternatively, delivery is available at additional cost.

**Phone Lines** please try to avoid calling us during this Summer if at all possible. It is unlikely we will have time to answer the phone as all hands will be on deck. We will also have the voicemail disabled. We understand this will likely be frustrating and apologise for that, but we (even in a normal year) spend a HUGE amount of time replying to voicemails and responding to requests for updates on order progress. We're simply not going to have that time to spare this year. **Instead**, please email us at [jo@jadaonline.co.uk](mailto:jo@jadaonline.co.uk) We will be responding to emails every morning. Again, please only email if it is urgent. Your help in this would be **greatly** appreciated.

Reception children and Year 7 will have priority this year. For all other years we will do everything we possibly can to make sure you get the items you need, but please bear with us this Summer especially.

**WE WILL BE CLOSED FROM 29<sup>TH</sup> JUNE TO 3<sup>RD</sup> JULY**. We have been unable to receive any of our large Summer orders from our suppliers due to lockdown. They all have a significant backlog of garments to get out of their warehouses. We anticipate the vast majority of our orders will be arriving in this one week. We need time to process everything coming in at once (we usually have them arriving in stages) which will be a huge challenge! **THIS WEEK MIGHT CHANGE** if our delivery slots change. Please check our website for up to date information.

It's going to be a very odd year for us all. Thank you so very much for your understanding. After the past few months especially we are very much looking forward to seeing you all! **Jo, Adrian, Dan, Alex** (and Luke!)