

HOLY CROSS CATHOLIC HIGH SCHOOL



School Expectations & Rules

www.holycross.lancs.sch.uk

Updated January 2017

Holy Cross accepts no responsibility for the loss, damage or theft of personal items.

Uniform and Appearance

Footwear

- Only plain black/leather look footwear is permitted in school. There must be no white/coloured designer labels, logos markings
- Footwear should be sensible. High heels, Vans, Converse or boot style shoes are not allowed

Should any student wear incorrect footwear this must be removed and school will provide acceptable replacements which must be worn.

Clothing

- Correct school uniform must be worn at all times
- Any items of clothing worn underneath a school shirt must be plain white
- Skirts must be **knee** length
- Top shirt buttons should remain fastened and shirts tucked in
- Ties must be worn to an acceptable length

Should any student wear incorrect uniform or be without part of their uniform the school will provide acceptable replacements which must be worn.

Coats /Outdoor wear

- No coat or jacket must be worn inside
- Hoods or caps must be not worn at any time. The only exception to heads being covered will be on health/medical grounds
- Hoodies must not be worn at any time

Jewellery

- Students are permitted to wear a plain wristwatch. All other visible items of jewellery are not allowed
- Earrings and other visible piercings are not allowed
- Students are not permitted to cover piercings with plasters. Piercings must be removed
- If any item of jewellery is seen on a student, it will be confiscated and handed to Reception and only returned to a Parent /Carer

Hair

- Pupils should be well groomed with clean hair and the whole face visible at all times. Hair should be one natural colour. Boys should be clean shaven
- Extreme hairstyles, including unnatural colours, hair extensions or decorative beads are not allowed
- Severe haircuts, shaven heads (number 2 cut or less) and decorative designs are not allowed

Make Up

- Make up and nail varnish are not permitted in school
- Any pupil wearing make up /nail varnish will be asked to remove it with products supplied by school
- False nails are not permitted

NB Any pupil refusing to follow staff instructions regarding school uniform policy will be subject to school discipline procedures and is likely to be excluded.

Personal Property (**NB** all personal items are brought into school at the pupils' own risk.)

Mobile Phones

- Holy Cross recognises the use of mobile phones travelling to and from school as they can help with pupil safety. Therefore, pupils can bring mobile phones into school on the understanding that phones are switched off, kept in bags or lockers and not seen throughout the day
- If a mobile phone is used, seen or heard on school premises it will be confiscated and handed to Reception
- The mobile phone will only be returned to a Parent/Carer through Reception
- Pupils may leave a mobile phone in Reception during school hours. It must be clearly marked with the pupils name and form
- Parents/Carer must only contact pupils through school Reception. Likewise, pupils must only contact Parents/Carers through Reception or payphone outside Reception
- Smart watches are not allowed in school and will be confiscated if brought in. The Smart watch will only be returned to a parent/carer through reception

Valuables

- Must not be brought into school
- Scooters, motor bikes/bicycles are brought into school at pupils' own risk and school cannot accept responsibility for loss or damage

IPods/MP3s/other similar electronic devices

- IPods, MP3s and other such electronic devices (including earphones) are not allowed to be used in school
- If one is seen on school premises it will be confiscated and handed to Reception
- The device will only be returned to a Parent/Carer through Reception

Other School Behaviour Expectations

Healthy eating and drinking

- Holy Cross supports and promotes healthy eating and drinking
- Holy Cross allows its pupils to drink water from clear containers. The school cannot sell, and does not allow, pupils to consume cans or bottles of fizzy drinks. Pupils seen in possession of fizzy drinks will have the product confiscated and the contents disposed of
- Chewing gum is forbidden

Selling Goods

- The governing body of Holy Cross permits the selling of specified items at given times throughout the year
- Unless a pupil has permission from the governing body, they are not allowed to sell any goods on school premises
- Any goods being sold will be confiscated and given to charity
- The school reserves the right to contact the police to assist in dealing with any pupil found repeatedly selling goods on school grounds
- Appropriate school sanctions will be applied to pupils selling goods

After School Detentions

- Holy Cross has a policy operating after school detentions
- The Education Act (2011) allows schools to detain pupils for discipline reasons. Holy Cross will provide at least 24 hours' notice of after school detentions being given
- The school is not obliged to replace after school detentions with lunchtime detentions. If there is a pressing reason why a pupil cannot attend, a Parent/Carer must contact the teacher to arrange a new date for the after school detention

Drugs

- Holy Cross has a zero tolerance approach to drugs
- Pupils in possession, using or selling drugs on school premises will be permanently excluded

Smoking/e Cigarettes

- Holy Cross, in line with current legislation, is a non-smoking school
- Smoking is not permitted in any part of the school's premises, when travelling to or from school or when travelling to, during, or travelling back from any school visit or out of school activity
- Pupils found smoking will be subject to an after school detention. In case of repeat offenders, further sanctions up to and including exclusion will be applied
- E cigarettes/liquids brought into school will be confiscated and returned at the end of each term if requested by parents.

Absence from School grounds

- Pupils are not allowed off school premises during school hours
- In exceptional circumstances, the Headteacher may grant permission for pupils to leave school at lunchtime
- Any pupil given permission must conform to the conditions listed on the permission letter
- Permission can be withdrawn if the conditions are not upheld

The Headteacher's decision on all matters is final.